

Behaviour and Discipline Policy
Hatton of Fintray Primary School

Community
Happiness
Achievement
Respect
Learning
Individuality



Everyone caring for each other.

Charlie the Champ!



Charlie the Champ was chosen by the children to be our school mascot to promote our school values which are fundamental to our positive behaviour policy. The children can achieve Charlie the Champ points and Charlie the Champ Awards for the benefit of themselves and their houses.

Rationale

The school discipline policy is embedded in the well established philosophy of Bill Rogers (2008) where the school is a learning community, engaging everyone in developing their full potential. Within this community each individual is treated fairly and with equality and respect.

At Hatton of Fintray Primary School we want to ensure consistent and clear understanding of what the rights and responsibilities are within the school community.

We believe that positive behaviour can be taught and are committed to ensuring that the pupils at Hatton of Fintray Primary School develop skills so that they can positively manage the rough and tumble of school life and thrive in their learning across the curriculum.

Aims

- Adopt a whole school consistent approach to promoting the positive behaviours.
- Achieve an environment where children are nurtured and encouraged to develop their full potential.
- Every individuals needs are met and behaviours are positive as a result of this.
- To promote our school values in our actions.

Roles and Responsibilities

The whole school community has collective responsibility for the promotion of positive behaviour at our School, specifically:

• Pupils:

- Should come to School well rested, appropriately dressed in our school uniform and ready to learn.
- Should display a positive attitude and be good role models to others, recognising that their positive actions will benefit the whole School.
- Should observe the Golden Rules; Included on Page 9.

• Parents:

- Should praise their child/children when in receipt of a positive behaviour award.
- Can assist their child by sharing the responsibility with School staff for their child's behaviour.
- Should ensure their child/children are well rested and appropriately dressed in our school uniform and prepared to undertake lessons and other activities required of them throughout the School day.

- **Class Teachers**

- Have the day-to-day responsibility for classroom organisation and discipline.
- Will establish consistent routines for encouraging positive behaviour in the classroom.
- Reward pupils who keep the Golden Rules.
- Actively establish positive relationships with pupils, parents and colleagues.
- Award children with 'Charlie the Champ' points.

- **Support Staff:**

School Administrator, Pupil Support Assistants, Janitor, Canteen and Cleaning Staff.

- Treat pupils with care, respect and politeness and expect the same in return.
- Have authority to reward good behaviour, verbally reprimand and record in behaviour book and ultimately report to the Head Teacher.
- Award children with 'Charlie the Champ' points.

All Support and Teaching Staff will use the same approach to establish and maintain consistency. All Adults will:

- Trust, respect, encourage and listen to every child.
- Ensure that every child knows that it is the behaviour that is disliked and not the child him/herself (Bill Rogers, 2008).

Our School Rules

1. We are gentle. We do not hurt.
2. We are honest. We do not tell lies.
3. We work hard. We do not waste time.
4. We listen. We do not interrupt.
5. We are kind and helpful. We do not hurt other people's feelings.
6. We look after property. We do not damage things.
7. We are polite. We are not rude.
8. We keep ourselves and others safe. We do not ignore the safety rules.

Classroom Routines

- We always follow instructions.
- We help and support each other.
- Only one person talking at a time.
- We stay on task.

Rewards

- Praise and stickers for good effort.
- Charlie the Champ Points.
- Earn 5 minutes Golden Time a day.
- Participation in a weekly prize raffle.
- Congratulatory Letter home.

Consequences

- Warning (yellow card).
- No Golden Time earned.
- Time-out in another Class. Time-in to reflect on behaviour at Break.

Playground Routines

- We take turns and share resources.
- We listen to Staff and follow instructions.
- We are respectful and polite.
- We are kind and helpful.
- We look after playground equipment.
- We use the toilets appropriately.
- We line up and walk quietly back into our Classrooms.

Rewards

- Praise for being polite and helpful.
- Stickers to show our class teacher.
- Charlie the Champ Point awarded.

Consequences

- 5 minutes Time-Out in the Playground.
- Time in to reflect on Playground routines.

Canteen Routines

- We line up and walk quietly to the Canteen.
- We are patient if we have to queue.
- We listen to staff and follow instructions.
- We are respectful and polite.
- We talk quietly in the Canteen.
- Only have 'seconds' if you can manage it.

Rewards

- Receive praise for being polite and helpful.
- Stickers from the Dinner Ladies to show our Class Teachers.

Consequences

- Return to Classroom and walk quietly to Canteen once again.
- Go to the end of the line if we do not have our ticket.
- Time in to reflect on following the rules in the Canteen.

Safety Routines

- Do not open the outside door without permission from a Member of Staff.
- Mobile phones or any other valuables to be left with the Class Teacher.

General Rewards

- A smile, praise and well done (individual, group or class).
- Charlie the Champ Points (individual).
- Charlie the Champ Award (individual).
- Secret Pupil (individual, but linked to whole Class reward).
- Marbles in jar, with a reward when the jar is full (Class).
- Weekly Raffle Ticket Draw for those pupils who received no warnings beyond Level 1 . (individual).
- Special mention at Assembly.
- Children are encouraged to bring out of school achievements to school to share at Assembly and will receive a Charlie the Champ point.

Recognition of Achievement

- 20 Charlie the Champ Points – Bronze Certificate (1 house point).
- 40 Charlie the Champ Points – Silver Certificate (1 house point).
- 60 Charlie the Champ Points – Gold Certificate (1House point).
- 80 Charlie the Champ Points – Platinum Certificate (2 House points).
- 100 Charlie the Champ Points – Emerald Certificate (2 House points).
- 120 Charlie the Champ Points – Ruby Certificate (2 House Points).
- 140 Charlie the Champ Points – Sapphire Certificate (2 House points).
- 160 Charlie the Champ Points – Diamond Certificate (3 House Points).
- 180 Charlie the Champ Points – Double Diamond Certificate (4 House Points).
- 200 Charlie the Champ Points – Triple Diamond Certificate (5 House points).

House System

The emphasis at Hatton of Fintray Primary School is on positive behaviour which is encouraged through the House System.

- Kinaldie
- Cothal
- Berwick
- Balbithan

Each child is allocated to a House and Family Groups are kept in the same House.

Each pupil is allocated a 'Charlie the Champ' card, the colour depending on which house the pupil is allocated to. This card will be displayed in the class and will be a record of their achievement to date.

Golden Time

A Golden Time of ½ hour per week is adopted within each classroom. This is to be used as a reward for good behaviour throughout the week. Currently Golden Time occurs each Friday at 2.30pm. At the moment each pupil starts off the week with 5 minutes and time can be either gained at 5 minute intervals, through good behaviour, or lost in 5 minute intervals, through poor behaviour, i.e. not following the Golden Rules.

Self-Esteem

Self-esteem is the personal picture that we have of ourselves – our strengths and our limitations. This self-image is built by all the positive or negative responses of the people of whom we have contact with. We believe low self-esteem affects behaviour, learning and relationships and so we strive to create an atmosphere in our school environment which provides recognition, affirmation and praise.

Circle Time

Circle Time involves all participants taking a collective responsibility for the solving of problems and issues that they themselves have highlighted. The physical act of sitting in a circle emphasises unity and equality whilst encouraging attitudes of honesty and trust.

Building up trust helps create a class where there is mutual support, where everyone listens to one another and where everyone takes turns to speak. All classes at Hatton of Fintray Primary School participate in Circle Time once per week.

Consequences

Consequences are a necessary part of the Positive Behaviour Policy. They are there for pupils who do not follow the Golden Rules and with their focus on loss of reward serve to reinforce the ideal of acceptable behaviour leading to praise and rewards.

- Oops board P1to3 only.
- 1st Warning Yellow Card 'Stop Think, Do'.
- 2nd Warning 5 minutes loss of Golden Time and informed in Home/School Diary.
- 3rd Warning Time-in during next break to reflect or 'Time-out' in another Class and a Letter to Parents.
- 4th warning Severe Clause – Report to Head Teacher & parents asked to come in for a meeting to discuss concerns.
- Final Possible exclusion from School.

Bullying

Bullying in any form, by anyone, is not acceptable at Hatton of Fintray Primary School. We will not accept any form of behaviour which physically or emotionally hurts, threatens or frightens any member of the School Community. Everyone has the right to feel safe and happy in School and the Playground. We believe in eradicating bullying without victimising the bully. Victims can be confident that support will be given and action taken against the bullies.

Home/ School Contract

(This is the home/school contract given out at the beginning of each new school year)

I agree to follow the School Rules

1. I am gentle; I do not hurt.
2. I am honest; I do not tell lies.
3. I work hard; I do not waste time.
4. I listen; I do not interrupt.
5. I am kind and helpful; I do not hurt other people’s feelings.
6. I look after property; I do not damage things.
7. I am polite; I am not rude.
8. I keep myself and others safe; I do not ignore the safety rules.

Pupil Signature..... Date.....

I have discussed and reinforced the importance of the School Rules

Parent Signature.....Date.....